



BYLAWS
of
THE FIGURE SKATING CLUB OF MADISON, INC.

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Article I. NAME, EXISTENCE, OFFICES

Section 1.01 Name

The name of this organization is the Figure Skating Club of Madison (referred to in these Bylaws as the "Club").

Section 1.02 Membership in U.S. Figure Skating

The Club has been formed to be a member of The United States Figure Skating Association ("U.S. Figure Skating"), to exist for the purposes specified in Article II of these Bylaws. As such, the Club and its members shall be subject to and abide by the Bylaws and Official Rules of U.S. Figure Skating, as in existence and amended from time-to-time by U.S. Figure Skating.

Section 1.03 Offices

The principal office/headquarters of the Club shall be located at 725 Forward Drive, Madison, WI 53711, c/o Madison Ice Arena. The registered office of the Club required by the Nonprofit Law to be maintained in the State may be, but need not be, the same as the Principal office/headquarters of the Club, and the address of the registered office may be changed from time to time by the Board of Directors or by the Officers of the Club.

Article II. PURPOSES

The purpose of the Club shall be to promote the sport of figure skating and to provide equal opportunity for club members to participate in all Club and United States Figure Skating Association sanctioned activities, for which they are eligible, without discrimination on the basis of race, color, religion, age, gender or national origin. All activities of the Club shall be within the meaning of Section 501(c) (3) of the Internal Revenue Code of 1986, as from time to time amended. No part of the activities of the Club shall be to involve the provision of athletic facilities or equipment, within the meaning of Sec. 501(c)(3) of the Internal Revenue Code.

In order to do so, the Club has been organized to exist as a member club of U.S. Figure Skating and, therefore, seeks to assist in carrying out the objects and purposes of U.S. Figure Skating in accordance with the provisions of U.S. Figure Skating Bylaws and Official Rules. The Club shall maintain its membership in U.S. Figure Skating and conduct its affairs in a manner consistent with the Bylaws, Official Rules, policies and procedures of U.S. Figure Skating.

Article III. MEMBERS

Section 3.01 Members

The Club shall have members who are interested in the objects and purposes of the Club and who are registered with U.S. Figure Skating, with voting rights and any other legal rights or privileges in connection with the governance of the Club, in accordance with such provisions and criteria pertaining to qualifications, classification, privileges, application and acceptance of members established from time-to-time by the Board of Directors.

Members of the Club shall be required to abide by, and to conduct themselves in a manner consistent with, the Bylaws, Official Rules, policies, procedures, code of conduct, and code of ethics and principals of ethical behavior of the Club and U.S. Figure Skating. To the extent that there may be a conflict between such sources of policy of the Club and U.S. Figure Skating, sources of policy of the Club shall control with respect to conduct off-ice, and on ice during Club-sponsored practice times, sources of policy of U.S. Figure Skating shall control at all other times.

Section 3.02 Voting Rights of Members

Each member of the Club, where the Club is their first or home figure skating club membership, and is over the age of eighteen (18), shall be entitled to vote on any matter requiring or involving action of the members.

Section 3.03 Transfer of Membership

No member may transfer or assign membership in the Club, or any right arising out of membership, except as otherwise specifically provided for in these Bylaws.

Section 3.04 Acceptance of Membership

Acceptance of membership shall be conclusive proof of intent to be bound by these Bylaws, and by all policies issued by the Club, whether the source of policy is specified in Section 3.01 of these Bylaws or otherwise.

Section 3.05 Suspension and Termination of Membership

Membership may be suspended or terminated for violation of any Club policy, whether included in a document described in Section 3.01 or otherwise, in the sole discretion of the Board of Directors. In order to limit administrative costs, members do not have the right to appear before the Board of Directors with or by legal counsel. Membership may be terminated by a vote of two-thirds (2/3) of the board of directors, at the time set forth in a notice from the Secretary, given pursuant to resolution of the Directors requesting such member's resignation on or before a time therein set forth. Membership may be suspended by a vote of a majority of the Board of Directors present at any meeting. Any member who is suspended by a majority vote of the Directors shall remain so until reinstated by the vote of two-thirds (2/3) of the entire Board of Directors. During any period of suspension a member shall not be entitled to exercise the rights and privileges of membership, including, without limitation, the right to vote.

Additionally, a member who fails to pay any dues or other assessment within ten days after written notice of such failure to pay is delivered to such member shall be automatically suspended from membership until all such dues and assessments are fully paid, at which time such member shall be automatically reinstated.

A member who has been expelled or suspended shall be liable to the corporation for dues, assessments or fees as a result of obligations incurred or commitments made prior to expulsion or suspension. Membership may also be terminated by submitting a letter of resignation to the Board of Directors for action. The member so resigning shall forfeit all rights or claims of every nature whatsoever to or against the Club, its property, funds, Directors, Officers and Agents. A member may only resign if the member has paid all dues and assessments then payable.

Section 3.06 Dues

The Board of Directors shall from time to time fix the amount of dues, the terms of payment, and the basis of proration for each class of membership. A member who is delinquent in the payment of dues or any other indebtedness to the Club is ineligible to vote, hold office, contract for practice ice sponsored by the Club, and is not permitted to enter skating tests or competitions sponsored by the Club or any shows or competitions sanctioned by U.S. Figure Skating.

Section 3.07 Annual Meeting

The Club shall hold an annual meeting of its members for the purpose of electing Directors and for the transaction of such other business as may come before the meeting at a time, date and place stated in or

fixed in accordance with a resolution of the Board of Directors. If no place is stated, the meeting shall be held at the Club's principal office. Failure to hold an annual meeting shall not work a forfeiture or dissolution of the Club or invalidate any action taken by the Board of Directors or Officers of the Club.

Section 3.08 Special Meetings

Special meetings of the members may be called at any time by the Board of Directors, the President, or by written demand of the members stating the purpose or purposes for calling the meeting signed and dated by members holding at least ten percent (10%) of all votes entitled to be cast on any issue proposed to be considered at the meeting. The record date for determining the members entitled to demand a special meeting is the date of the earliest of any demands pursuant to which the meeting is called or the date that is sixty (60) days before the date the first of such demands is received by the Club, whichever is later. If notice is not given within thirty (30) days after the date of the written demand or demands are delivered to a Club Officer, a person signing the demand may set the time and place of the meeting and give notice as provided in these Bylaws. Special meetings shall be held at such time and place as may be designated by the authority calling such meeting. If no place is stated, special meetings shall be held at the Club's principal office. The purpose of any special meeting of the members shall be stated in such notice. Only business within the purpose described in the notice may be conducted at a special meeting of the members.

Section 3.09 Notice of Meetings

Notice shall be given to each member entitled to vote at a meeting in a fair and reasonable manner. Notice may be given as set forth below or by other means when all the circumstances are considered. Members are notified by email and notice on the Club's web site of any annual, regular or special meeting stating the place, date and hour of the meeting shall be given not less than then (10) no more than sixty (60) days before the date of the meeting. If notice is mailed by other than first class or registered mail, no less than thirty (30) day notice must be provided. Notice of a special meeting shall in include a description of the purpose or purposes of the meeting.

Notice of an annual meeting need not include a description of the purpose or purposes except the purpose or purposes shall be stated with respect to

- i. an amendment to the Articles of Incorporation or Bylaws of the Club;
- ii. a merger;
- iii. a sale, lease, exchange, or other disposition other than in the usual and regular course of business, of all or substantially all of the property of the Club; or
- iv. the dissolution and liquidation of the Club.

When giving notice of an annual, regular or special meeting of members, the Club shall give notice of a matter a member intends to raise at the meeting if a person entitled to call a special meeting submits a request, in writing, and it is received by the Secretary of President at least ten (10) days before the Club gives notice of the meeting.

Section 3.10 Methods of Notice

Notice shall be given personally, by individual email (including list messages to groups of individual members), or by notice on the Club's web site.

Section 3.11 Waiver of Notice

A member may waive notice of a meeting before or after the time and date of the meeting by a writing signed by such member. Such waiver shall be delivered to the Club for filing with the Club records, but

this delivery and filing shall not be conditions to the effectiveness of the waiver. Further, by attending a meeting either in person or by proxy, a member waives objection to lack of notice or defective notice of the meeting unless the member objects at the beginning of the meeting to the holding of the meeting or the transaction of business at the meeting because of lack of notice or defective notice. By attending the meeting, the member also waives any objection to consideration at the meeting of a particular matter not within the purposes described in the meeting notice unless the member objects to considering the matter when it is presented.

Section 3.12 Proxies

At all meetings of members, a member may vote by proxy by signing an appointment form or similar writing, either personally or by the member's duly authorized attorney-in-fact. A member may also appoint a proxy by transmitting or authorizing the transmission of an electronic transmission providing a written statement of the appointment to the proxy or other person duly authorized by the proxy to receive appointments as agent for the proxy or to the Club. The transmitted appointment shall set forth or be transmitted with written evidence from which it can be determined that the member transmitted or authorized the transmission of the appointment. The proxy appointment form or similar writing shall be filed with the Secretary of the Club before or at the time of the meeting. The appointment of a proxy is effective when received by the Club and is valid for eleven (11) months unless a different period is expressly provided in the appointment form or similar writing

Section 3.13 Club's Acceptance of Votes

If the name signed on a vote, consent, waiver, proxy appointment or proxy appointment revocation corresponds to the name of a member, the Club, if acting in good faith, is entitled to accept the vote, consent, waiver, proxy appointment or proxy appointment revocation and give it effect as the act of the member. If the name signed on a vote, consent, waiver proxy appointment or proxy appointment revocation does not correspond to the name of the member, the Club, if acting in good faith, is nevertheless entitled to accept the vote, consent, waiver, proxy appointment or proxy appointment revocation if to do so is proper under rules established by the corporation that are not inconsistent with this Section. No member under the age of 18 shall be entitled to vote.

Section 3.14 Adjournment of Meeting

When a meeting is adjourned to another date, time or place, notice need not be given of the new date, time or place if the new date, time or place of such meeting is announced before adjournment of the meeting at which the adjournment is taken. At the adjourned meeting the Club may transact any business which may have been transacted at the original meeting. If a new records date is fixed for the adjourned meeting, a new notice of the adjourned meeting shall be given to each member of record entitled to vote at the meeting as of the new record date.

Section 3.15 Quorum and Manner of Voting

Ten percent (10%) of the votes entitled to be cast by the members on a matter shall constitute a quorum for action on the matter. If a quorum exists, action on a matter by the members is approved if the votes cast favoring the action exceed the votes cast opposing the action

Section 3.16 Meetings by Telecommunication

Meetings may be conducted through the use of any means of communication by which all members participating in the meeting can hear each other during the meeting. A member participating in a meeting in this manner is deemed to be present in person at the meeting.

Section 3.17 Action Without a Meeting

Any action that maybe taken at any annual, regular or special meeting of members may be taken without a meeting if the Club delivers a written or electronic mail (e-mail) ballot to every member entitled to vote on the matter.

The written or e-mail ballot shall:

- i. set forth each proposed action; and
- ii. provide an opportunity to vote for or against the proposed action.

Approval by written or e-mail ballot shall only be valid when the number of votes cast by ballot equals or exceeds the quorum required to be present at a meeting authorizing the action and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot. All solicitations for votes by written or e-mail ballot shall:

- i. indicate the number of responses necessary to meet the quorum requirements;
- ii. state the percentage of approvals necessary to approve each matter other than election of directors;
- iii. specify the time by which the ballot must be received by the Club in order to be counted; and
- iv. be accompanied by written information sufficient to permit each person voting to reach an informed decision.

Written or e-mail ballots may not be revoked.

Section 3.18 Delegates to the U.S. Figure Skating Governing Council

Delegates to the U.S. Figure Skating Governing Council must be registered members of the Club and must meet the qualifications as set forth in Article VII, Section 1 of the US Figure Skating Bylaws. The Club's Board of Directors shall appoint from among the Club's registered members the requisite number of delegates to the Governing Council as determined in accordance with Article VII, Section 2 of the U.S. Figure Skating Bylaws. The Club's delegates shall be representatives of the Club at the Governing Council meeting for which they are appointed as delegates and shall attend said meeting, either in person or represented by proxy. The Club will file a certificate of appointment of its delegates with the Secretary of U.S. Figure Skating, duly signed by an authorized Officer of the Club.

Article IV. BOARD OF DIRECTORS

Section 4.01 General Powers and Qualifications

A) Powers

The business and affairs of the Club shall be managed by its Board of Directors, except as otherwise provided in the Nonprofit Law, the Club's Articles of Incorporation, or these Bylaws.

B) Qualifications

Directors must be

- v. at least eighteen (18) years old,
- vi. registered with U.S. Figure Skating,
- vii. home club members of the Club in accordance with provisions of applicable rules of U.S.

Figure Skating, and
viii. voting members of the Club.

In addition, Directors of the Club must be eligible persons, as defined in the eligibility rules of US Figure Skating; provided, however, that one restricted person, one ineligible person and coaches with eligible status may serve as Directors of the Club so long as they do not collectively constitute a majority of the Board of Directors and, further provided, that eligible coaches may serve as Directors of the Club so long as collectively they do not constitute a majority of the total number of Directors of the Club (see, U.S. Figure Skating Membership Rule 4.00, as may be amended from time-to-time).

Section 4.02 Number, Term and Election of Directors

A) Number of Directors

The number of directors of the Club shall be as determined by the Board of Directors from time-to-time. The number of directors shall not be fewer than nine (9) or more than thirteen (13). No fewer than three (3) Directors shall be elected each year. Neither a failure to elect three (3) Directors each year, nor a failure to maintain at least nine (9) Directors on the Board shall invalidate any action of the Board, or any provision of these Bylaws.

B) Change in Number of Directors

Any action of the Board of Directors to increase or decrease the number of directors, whether expressly by resolution or by implication through the election of additional directors, shall constitute an amendment of these Bylaws effecting such increase or decrease, and, therefore, shall require approval of the members as referred to in Section 10.8 of these Bylaws.

C) Term of Directors

Directors shall serve a term of three (3) years. At the first annual meeting of the Board of Directors after adoption of these Bylaws, classification of the directors may be made by dividing them into three (3) classes. The term of office of the Directors constituting the first class, shall expire at the first annual meeting of the Board of Directors held after such classification; the term of office of the Directors constituting the second class, shall expire at the second annual meeting thereafter; and the term of office of the Directors, constituting the third class, shall expire at the third annual meeting thereafter, and so on. At each annual meeting after such classification, the number of Directors equal to the number of the class whose term expires at the time of such meeting shall be elected, in accordance with the procedures set forth. Each Director shall hold office until such Director's term expires and thereafter until such Director's successor shall have been elected and qualified, or until such director's earlier death, resignation or removal.

D) Nomination and Election of Directors

At a time reasonably in advance of each annual meeting of the Club, the President shall appoint a nominating committee consisting of no less than two of the Directors or former Directors. The nominating committee shall determine and present to the members, at a time reasonably in advance of the annual meeting, a list of nominees to stand for election as Directors to fill the positions of those Directors whose terms shall expire at the annual meeting. Additional nominations for Directors to be elected may be made by any voting member at the time of the annual meeting. Notwithstanding anything herein above to the contrary, any nominee for election as a Director must evidence in writing in advance of or at the annual meeting, or in person at the annual meeting, such person's willingness to serve if elected. The members shall, by the affirmative vote as required by the provisions of Section 3.12

of these Bylaws, elect the requisite number of Directors from among the list of nominees.

Section 4.03 Resignation

A Director may resign at any time by giving written notice of resignation to the Club. The resignation is effective when the notice is received by the Club unless the notice specifies a later effective date.

Section 4.04 Removal

Directors elected by voting members or directors may be removed as follows:

- i. The voting members may remove one or more directors elected by them with or without cause unless the Bylaws provide that directors may be removed only for cause;
- ii. If a director is elected by a voting group, only that voting group may participate in the vote to remove that director;
- iii. A director may be removed only if the number of votes cast to remove the director would be sufficient to elect the director at a meeting to elect directors;
- iv. A director may be removed only at a meeting called for the purpose of removing that director, and the meeting notice shall state that the purpose, or one of the purposes, of the meeting is removal of the director;
- v. An entire Board of Directors may be removed under paragraphs (i) to (iv) above; and
- vi. A director elected by the Board of Directors may be removed with or without cause by the vote of a majority of the directors then in office or such greater number as is set forth in the Bylaws; except that a director elected by the Board of Directors to fill the vacancy of a director elected by the voting members may be removed without cause by the voting members, but not the Board of Directors.

Section 4.05 Vacancies

Any vacancy occurring among the Directors may be filled by the affirmative vote of a majority of the remaining Directors, though less than a quorum. An interim Director elected to fill a vacancy shall be elected to complete the current membership year. Completion of the remainder of the predecessor's term of office (for 1 or 2 years) will occur through the next normal board election process.

Any directorship to be filled by reason of an increase in the number of Directors shall be filled by a vote of the members, and a Director so chosen shall hold office until the next election of the class for which such Director was chosen and thereafter until such Director's successor shall have been elected and qualified, or until such Director's earlier death, resignation or removal.

Section 4.06 Regular Meetings

A regular annual meeting of the Board of Directors shall be held each year prior to the end of the USFS Fiscal Year at the end of June. This meeting will be held at a time and place determined by the Board for the purpose of electing Officers and for the transaction of such other business as may come before the meeting. The Directors may provide by resolution the time and place for the holding of additional regular meetings.

Section 4.07 Special Meetings

Special meetings of the Board of Directors may be called by or at the request of the President or any four directors. The person or persons authorized to call special meetings of the Board of Directors may fix any place as the place for holding any special meeting of the board called by them. Notice stating the place, day and hour of every special meeting of the Board of Directors shall be given to each director by

mailing or otherwise transmitting such notice by electronic or other means at least three days before the date fixed for the meeting. The notice of a special meeting need not specify the purpose of the meeting.

Section 4.08 Quorum and Voting

A majority of the Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, and the vote of a majority of the Directors present in person at a meeting at which a quorum is present shall be the act of the Board of Directors. If less than a quorum is present at a meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice other than an announcement at the meeting, until a quorum shall be present. No Director may vote or act by proxy at any meeting of Directors.

Section 4.09 Meetings by Telecommunication

Members of the Board of Directors or any committee thereof may participate in a meeting of the Board or committee by means of conference telephone or similar communications equipment by which all persons participating in the meeting can hear each other at the same time. Such participation shall constitute presence in person at the meeting.

Section 4.10 Presumption of Assent

A Director who is present at a meeting of the Board of Directors is deemed to have assented to all action taken unless:

- i. the Director objects at the beginning of the meeting, or promptly upon arrival, to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken;
- ii. the Director contemporaneously requests that the Director's dissent or abstention as to any specific action taken be entered in the minutes; or
- iii. the Director causes written notice of the Director's dissent or abstention as to any specific action to be received by the presiding officer of the meeting before adjournment or by the Club promptly after adjournment.

The right of dissent or abstention is not available to a Director who votes in favor of the action taken.

Section 4.11 Action Without a Meeting

Any action required by law to be taken at a meeting of the Board of Directors or any other action which may be taken at a meeting of Directors may be taken without a meeting if every member of the Board in writing either:

- i. votes for such action or
- ii. votes against such action or abstains from voting and waives the right to demand that action not be taken without a meeting.

Action is taken only if the affirmative votes for such action equals or exceeds the minimum number of votes that would be necessary to take such action at a meeting at which all of the Directors then in office were present and voted.

The action shall only be effective if there are writings, which describe the action, signed by all Directors, received by the Club and filed with the minutes. Any such writings may be received by electronically transmitted facsimile or other form of wire or wireless communication providing the Club with a complete copy of the document. A Director's right to demand that action not be taken without a meeting shall be deemed to have been waived if the Club receives a writing satisfying the requirements hereof that has been signed by the Director and not revoked as provided below. Actions taken shall be effective

when the writings set forth a different date. Any Director who has signed a writing may revoke it by a writing signed, dated and stating the prior vote is revoked. However, such writing must be received by the Club before the last writing necessary to effect the action is received. All such actions shall have the same effect as action taken at a meeting.

Section 4.12 Compensation

Directors shall not receive compensation for their services as such, although the reasonable expenses of Directors may be paid or reimbursed by the Club, subject to approval by the President, and as disclosed to the Board of Directors no later than three days prior to the next meeting of the Board of Directors. Directors shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Club in any other capacity.

Section 4.13 Executive and Other Committees

By one or more resolutions adopted by the Board of Directors, the Board may designate from among its Directors an executive committee of the Board, as well as one or more other committees of the Club, each of which, to the extent provided in the resolution establishing such committee, shall have and may exercise the authority delegated by the Board of Directors, except as prohibited by the Nonprofit Law. Rules governing meetings of any committee shall be as established by the Board of Directors, or in the absence thereof, by the committee itself.

Article V. OFFICERS

Section 5.01 Number and Qualifications

The elected officers of the Club shall be a President (who shall also serve as the Chairman of the Board), one or more Vice-Presidents, a Secretary and a Treasurer. The Board of Directors may also appoint such other officers, assistant officers and agents as it may consider necessary.

Officers must be Directors of the Club and, therefore, must meet the qualifications of Directors as set forth in Section 4.1(b) of these Bylaws.

Section 5.02 Election and Term of Office

The elected Officers of the Club shall be elected by the Board of Directors at each regular annual meeting of the Club. If the election of officers shall not be held at such meeting, such election shall be held as soon as convenient thereafter. Each Officer shall hold office until the Officer's successor shall have been duly elected and shall have qualified, or until the Officer's earlier death, resignation or removal.

Section 5.03 Compensation

Officers shall not receive compensation for their services as such, although the reasonable expenses of Officers may be paid or reimbursed by the Club, as set forth in Section 4.12, above. Officers shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Club in any other capacity.

Section 5.04 Resignation

An Officer may resign at any time by giving written notice of resignation to the Club. The resignation is effective when the notice is received by the Club unless the notice specifies a later effective date.

Section 5.05 Removal

Any Officer may be removed by the Board of Directors whenever in its judgment the best interests of the

Club will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer shall not in itself create contract rights.

Section 5.06 Vacancies

A vacancy in any office, however occurring, may be filled by the Board of Directors for the unexpired portion of the term.

Section 5.07 Authority and Duties of Officers

The Officers of the Club shall have the authority and shall exercise the powers and perform the duties specified below and as may be additionally specified by the Board of Directors or these Bylaws, except that in any event each officer shall exercise such powers and perform such duties as may be required by law.

A) President

The President shall be the Chairman of the Board, shall preside at all meetings of the Board of Directors, and shall perform all other duties incident to the office of the president and chairman.

B) Vice-Presidents

The Vice-President or Vice-Presidents shall assist the President and shall perform such duties as may be assigned to them by the Board of Directors by the President. The Vice-President (or if there is more than one, then the

Vice-President designated by the Board of Directors, or if there be no such designation, then the Vice-Presidents in order of their election shall, at the request of the President, or in the President's absence or inability or refusal to act, perform the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions on the President.

C) Secretary

The Secretary shall

- i. keep the minutes of the proceedings of the Board of Directors;
- ii. see that all notices are duly given in accordance with the provisions of these bylaws or as required by law;
- iii. be custodian of the Club records; and
- iv. in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to the Secretary by the President or by the Board of Directors.

D) Treasurer

The Treasurer shall

- i. be the principal financial officer of the Club and have the care and custody of all its funds, securities, evidences of indebtedness and other personal property and deposit the same in accordance with the instructions of the Board of Directors;
- ii. receive and give receipt and acquittance for moneys paid in on account of the Club, and payout of the funds on hand all bills, payrolls and other just debts of the Club of whatever nature upon maturity;
- iii. be the principal accounting officer of the Club and as such prescribe and maintain the

methods and systems of accounting to be followed, keep complete books and records of account, prepare and file all local, state and federal tax returns and related documents, prescribe and maintain an adequate system of internal audit, and prepare and furnish to the President and the Board of Directors statements of account showing the financial position of the Club and the results of its operations;

- iv. upon request of the Board, make such reports to it as may be required at any time; and
- v. perform all other duties incident to the office of treasurer and such other duties as from time to time may be assigned to the Treasurer by the President or the Board of Directors.

Article VI. STANDARD OF CONDUCT FOR DIRECTORS AND OFFICERS

Section 6.01 General

Each Director and Officer shall perform their duties as a director or officer, including without limitation their duties as a member of any committee of the Board,

- i. in good faith,
- ii. in a manner the Director or Officer reasonably believes to be in the best interests of the Club and
- iii. with the care an ordinarily prudent person in a like position would exercise under similar circumstances.

A Director or Officer, regardless of title, shall not be deemed to be a trustee with respect to the Club or with respect to any property held or administered by the Club including, without limitation, property that may be subject to restrictions imposed by the donor or transferor of such property.

Section 6.02 Reliance on Certain Information and Other Matters

In the performance of their duties, a Director or Officer shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by the persons designated below. However, a Director or Officer shall not be considered to be acting in good faith if the Director or Officer has knowledge concerning the matter in question that would cause such reliance to be unwarranted. The designated persons on whom a Director or Officer are entitled to rely are:

- i. one or more officers or employees of the Club whom the Director or Officer reasonably believes to be reliable and competent in the matters presented;
- ii. legal counsel, a public accountant, or other person as to matters which the Director or Officer reasonably believes to be within such person's professional or expert competence;
- iii. a committee of the Board of Directors on which the Director or Officer does not serve if the Director reasonably believes the committee merits confidence.

Section 6.03 Limitation on Liability

A Director or Officer shall not be liable to the Club or its members for any action the Director or Officer takes or omits to take as a director or officer if, in connection with such action or omission, the Director or Officer performs their duties in compliance with this Section.

Article VII. CONFLICTS OF INTEREST

Section 7.01 Definition

As used in this Section 7.1:

- i. "conflicting interest transactions" means a contract, transaction, or other financial

relationship between the Club and a Director of the Club, or between the Club and a party related to a Director, or between the Club and an entity in which a Director of the Club is a director or officer or has a financial interest, and

- ii. "party related to a director" means a spouse, a descendent, an ancestor, a sibling, the spouse or descendent of a sibling, an estate or trust in which the Director or a party related to a Director has a beneficial interest, or an entity in which a party related to a Director is a director, officer, or has a financial interest.

Section 7.02 Procedure, Action, Disclosure

No conflicting interest transaction shall be void or voidable or be enjoined, set aside, or give rise to an award of damages or other sanctions in a proceeding by a member or by or in the right of the Club, solely because the conflicting interest transaction involves a Director of the Club or a party related to a Director or an entity in which a Director of the Club is a director or officer or has a financial interest or solely because the Director is present at or participates in the meeting of the Club's Board of Directors or of a committee of the Board of Directors that authorizes, approves, or ratifies the conflicting interest transaction or solely because the Director's vote is counted for such purpose if:

- i. the material facts as to the Director's relationship or interest and as to the conflicting interest transaction are disclosed or are known to the Board of Directors or the committee, and the Board of Directors or committee in good faith authorizes, approves, or ratifies the conflicting interest transaction by the affirmative vote of a majority of the disinterested Directors, even though the disinterested Directors are less than a quorum; or
- ii. the material facts as to the Director's relationship or interest and as to the conflicting interest transaction are disclosed or are known to the members entitled to vote thereon, and the conflicting interest transaction is specifically authorized, approved, or ratified in good faith by a vote of the members entitled to vote thereon; or
- iii. the conflicting interest transaction is fair as to the Club. Common or interested Directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors or of a committee, which authorizes, approves, or ratifies the conflicting interest transaction.
- iv. all Directors shall receive and must be familiar with the Club Conflict of Interest Policy, a signature will serve as acceptance of this requirement.

Section 7.03 Loans

No loans shall be made by the Club to its Directors or Officers. Any Director or Officer who assents to or participates in the making of any such loan shall be liable to the Club for the amount of such loan until the repayment thereof.

Article VIII. CONFLICT RESOLUTION

If any member of the Club has a complaint against another member of the Club for an infraction of any Bylaw, rule, policy or procedure of the Club, other than skating rules, they may file a complaint in writing to the Board of Directors of the Club. Such complaints will be investigated and resolved according to the Club's conflict resolution policy that the Club is required to adopt and have in effect in accordance with the Bylaws of U.S. Figure Skating.

Article IX. INDEMNIFICATION

The Club shall indemnify any Director, Officer or agent of the Club to the fullest extent permitted by the Nonprofit Law and any other applicable laws of the State if

- i. such person conducted himself or herself in good faith,
- ii. such person reasonably believed
- iii. in the case of a director acting in his or her official capacity, that his or her conduct was in the Club's best interests, or
- iv. in all other cases, that such person's conduct was at least not opposed to the Club's best interests, and
- v. in the case of any criminal proceeding, such person had no reasonable cause to believe his or her conduct was unlawful.

However, the Club may not indemnify a person either

- i. in connection with a proceeding by the Club in which the person is or has been adjudged liable for gross negligence or willful misconduct in the performance of the person's duty to the Club or
- ii. in connection with any proceeding charging improper personal benefit to the person, whether or not involving action in the person's official capacity, in which the person was adjudged liable on the basis that personal benefit was improperly received by the person (even if the Club was not thereby damaged).

Any indemnification under this Article (unless ordered by a court) shall be made by the Club only if authorized in the specific case after a determination has been made that the person is eligible for indemnification in the circumstances because the person has met the applicable standard of conduct set forth in this Article and after an evaluation has been made as to the reasonableness of the expenses. Any such determination, evaluation and authorization shall be made by the Board of Directors by a majority vote of a quorum of the Board, which quorum shall consist of directors not parties to the subject proceeding, or by such other person or body as permitted by law

Article X. DISSOLUTION

Upon the dissolution of the corporation, or in the event it shall cease to engage in carrying out the purposes set forth in these Articles, all of the business, properties, assets and income of the corporation remaining after payment, or provision for payment, of all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for tax exempt purposes which are reasonably related to the purposes of this corporation, as may be determined by the Board of Directors of this corporation in its sole discretion, and which has established its tax exempt status under '501(c)(3) of the Internal Revenue Code of 1986, as amended.

Article XI. MISCELLANEOUS

Section 11.01 Records

The Club shall keep records for two (2) years of minutes of all meetings of its members and Board of Directors, of all actions taken by the members or Board of Directors without a meeting, of actions taken by a committee in place of the Board of Directors, and of all waivers of notices of meetings of members, the Board of Directors or any committee.

The Club shall also maintain the following records for two (2) years unless legal requirements specify a different retention period:

- i. appropriate accounting records (3 years);
- ii. its Articles of Incorporation and Bylaws (indefinitely);
- iii. Board resolutions relating to the characteristics, qualifications, rights, limitations and obligations of members or any class or category of members, if any

- iv. a list of the names and business or home addresses of its current Directors and Officers (2 years);
- v. a copy of its most recent corporate report delivered to the State (2 years);
- vi. a record of its members which permits preparation of a list of the name and address of all members in alphabetical order and, if applicable, by class which shows the number of votes each member is entitled to cast;
- vii. all communications from the club email account within the past two (2) years to members; and
- viii. all financial and tax statements prepared for periods during the last seven (7) years that a member of the Club could have requested under State law.

Section 11.02 Limitations on Use of Membership List

Unless the Board of Directors gives its consent, the Club's membership list or any part thereof may not be

- i. obtained or used by any person for any purpose unrelated to a member's interest as a member;
- ii. used to solicit money or property unless such money or property will be used solely to solicit the votes of the members in an election by the corporation;
- iii. used for any commercial purpose; or
- iv. sold to or purchased by any person.

Section 11.03 Financial Statements

Upon the written request of any member, the Club shall mail to such member its most recent annual financial statements, if any, and its most recently published financial statements, if any, showing in reasonable detail its assets and liabilities and results of its operations.

Section 11.04 Fiscal Year

The fiscal year of the Club should, but is not required to, correspond with the fiscal year of U.S. Figure Skating (i.e., beginning on July 1 and ending on June 30).

Section 11.05 Severability

The invalidity of any provision of these Bylaws shall not affect the other provisions hereof, and in such event these Bylaws shall be construed in all respects as if such invalid provision were omitted.

Section 11.06 Amendments

These Bylaws may be amended, altered, or repealed and new bylaws may be adopted by a vote of two-thirds (2/3) of the members present at any meeting of the members at which a quorum is present, and not otherwise.