

MEMBER INFORMATION SHEET -FAQ



** note this is a brief summary of FAQ, please visit www.fscmadison.org for more information**

VOLUNTEERING

We need you! FSCM is an ALL VOLUNTEER RUN organization!

Each family is asked to chip in by doing the following:

Volunteer Requirement**

- Each family is asked to complete **15 Volunteer Hours** each year (July 1st-June 30th)
- Watch emails for volunteer opportunities throughout the year
- Typically associated with Test Sessions, Competitions, Spring Show, Club room cleaning, etc.
- **This is separate from any volunteer/fundraising hours you may be responsible for if you are a member of synchro or another club. Please make sure you are clear on who you are volunteering for and how these hours count toward your commitment to each organization.**

Monitoring Requirement**

- Each family is asked to **monitor 10 sessions** of Club ice each year (July 1st -June 30th)
- Sign up to monitor sessions using the Contract feature (same as you do for signing up for Club ice)
- See videos at <https://www.fscmadison.org/contracts.html>
- If you sign up to monitor a session and do not monitor (or do not sign the sheet) you will be charged \$10 as a no-show (you will still get credit for that session, essentially you have paid the buyout for that session).
- If you arrive at the rink and there is no monitor signed up for the session or the monitor does not come you can write your name into the book, monitor, and receive monitor credit for that session.
- Once you have done 10 please do not sign up for anymore online, however if you see that a session is unmonitored we appreciate someone jumping in to monitor.

Track your Volunteer and Monitor hours in your membership profile

<http://comp.entryeeze.com/Membership/Welcome.aspx?cid=184> under the Volunteer tab, My Volunteer Hours section

If members choose not to complete the required monitoring or volunteer hours they will be charged a pro-rated buyout fee of \$10 per Monitor session and \$15 per volunteer hour not completed.

Questions about volunteering or monitoring should be directed to fscmvolunteers@gmail.com

Add us to your safe senders list on your email!

Club emails with information about volunteering and other club events come from

admin@entryeeze.com with FSC of Madison as the sender



ICE TIME (WHEN TO SKATE)

There are 3 types of ice sessions a skater can use when they are not part of a class (examples specific to Madison Ice Arena, Hartmeyer Ice Arena, and FSCM, prices subject to change):

1. **Club Ice sessions**, run by FSCM <https://www.fscmadison.org/contracts.html>

- Figure Skating Session
- Open to all Figure Skaters Basic 4 and up (or Basic 2 and up with a coach)
- Practice individually, independently, or with a private coach
- Maximum of 21 skaters per session based on list of skaters in the book on the club cart
 - “contracted” skaters for that ice session (sign up for these sessions in advance by clicking the “contract now” link on the page listed above, see video)
 - “walk on” skaters (non-contracted skater who pays in advance or day of with a **check made to FSCM**)
 - “charge on” skaters (non-contracted MEMBER skater who **adds their name to the list day of** to skate and **will pay FSCM by logging into their membership page**)
- Member pricing: \$12.50 per contracted session, \$13.50 “Walk on” or “Charge on” per session (for non-member and associate club member pricing see website or walk-on sheets in binder)
- **Payable to FSCM**
- Calendar available at link above
- Any questions about these sessions should be directed to FSCM volunteers at fscmcontracts@gmail.com
- More information below in the *Skating on Club Ice* Section

2. **Open Freestyle Sessions**, run by the rink <https://www.madisoniceinc.com/ofs>

- Figure Skating session
- Open to all Figure Skaters Basic 4 and up (or under Basic 4 with a coach)
- Practice individually, independently or with a private (or semi-private) coach
- \$12 per session by **check made out to MII** or purchase a punch card of 10 sessions for \$105 (use link above)
- Calendar available at link above
- Any questions or concerns about these sessions should be directed to MII staff

3. **Public Skate**, run by the rink <https://www.madisoniceinc.com/publicskate>

- Open to the public
- open to skaters of any level (non-skaters, figure skaters, hockey skaters)
- occasionally coaches will give lessons to lower level skaters on these sessions
- some sessions can have lots of non-skaters, low level skaters and hockey skaters that can make practicing challenging.
- \$3-\$5 per session **paid to MII** (skate rental available for additional fee)
- Calendar available at link above
- Any questions or concerns about these sessions should be directed to MII staff



SKATING ON CLUB ICE

When to sign your skaters up for practice?

- When and how much a skater practices should be determined between the skater and their private coach based on the skater's goals, the coach and skater availability/schedule, and budget.

What does it mean to “**contract ice**”?

- Ice Contracts = Reserve time to skate on “club ice” in advance by signing up and paying in advance monthly online
- Skaters who contract are ranked by Priority based on the length of time they have been club members.

What happens if I contract for a session and I can't come?

- Put a circle next to your name on the list in the book on the club cart to indicate not skating that session, this helps the next waitlisted skaters know if they can go on the ice right away without waiting 10 minutes to see if you will show up (if you are not there the monitor will circle for you).
- Switch to another session in the same month indicate session numbers in the switch to/from columns
- If you are unable to switch you will forfeit the fee for that session

What happens if I don't contract for a session but want to skate that session?

- “**Walk On**” -Put name on the list and immediately pay with a check (made out to FSCM) in the binder pocket (note it can take several months for checks to be reconciled by our volunteers and cashed)
- “**Charge On**” -DAY OF ONLY -Put name on the list, skate today, charge will be put on membership account, login to pay online (may take 1-2 months for charge on fees to show on account)

What if there are more than 21 skaters signed up for a session?

- Contracted skaters get priority for a session based on seniority with the club
- Contracted skaters beyond 21 will be put on a **waitlist** (reimbursed if not able to skate due to 21 skater limit)
- “Walk on” skaters who pay and put their name on the list after the 1st of the month will be on a first come, first serve basis.
- “Charge on” skaters who put their names on the list day of will be charged if skater can get on the ice (even if they choose not to skate)
- “**Charge on and Walk on**” skaters, if your name is on the list and you are in the top 21 skaters, **YOU WILL BE CHARGED FOR THAT SESSION** as you have reserved a limited spot. If you choose not to skate you can put a circle next to your name and switch that session to another date as you would an unused contracted session (see “What happens if I contract a session and I can't come)
- DO NOT CROSS OFF NAMES ON THE LIST** -Only a monitor can cross off a name added in error (they must initial)
- If a skater does not come by 10 minutes into the session the next skater on the list will be admitted onto the ice instead.

What is proper “**Ice Etiquette**”?

- Be considerate and polite on the ice
- The skater wearing the Orange vest is practicing their program has the right of way
- Listen to the coaches on the ice
- Practice good sportsmanship
- Avoid standing in one spot on the ice, if you must stop to talk to someone please move to the side of the rink

*questions about contracts should be directed to fscmcontracts@gmail.com

*questions regarding payments or bills for ice should be directed to fscmtreasurer@gmail.com



PRIVATE COACH INFORMATION

How do I pick a private coach?

-Need help selecting a coach feel free to contact us or visit the coaches section of our website

<https://www.fscmadison.org/coaches.html>

-Ask for a meeting with the coach and/or for a trial lesson to see who your skater works well with.

What if I want/need to switch coaches?

-It is not unheard of to switch coaches.

-You may choose to make a coaching change. The needs of your skater may change for a variety of reasons including scheduling, cost, or ability/interests of a skater vs coach.

-Communication with both the original coach and the new coach is key to a smooth transition.

THE CLUB ROOM

What is "The Club Room"?

The Club room is the FSCM locker room at Madison Ice Arena.

- **Open to ALL FSCM members!**
- Area for skaters to put skates on and store belongings
- Small lockers available to store cell phones and other valuables
- Co-Ed space, please use the bathroom to change clothing (located in the club room or in the lobby)
- Remind skaters to clean up space around their stuff and do not keep food in the club room
- May need to share a cubby/space or sit on a zuca bag if it is a busy day
- The Club Cart is kept in the club room when there are no Club Ice sessions.
- The club cart houses files folders for each family and coach and can be used as to communicate with another member.
- The Club Cart holds the ice contracts book containing the Ice Session Monitor sheets.
- The Club Cart holds the first aid kit and is to be rink side during all Club Ice session.
- Ensure the club cart is returned to the club room and slid under the counter next to the refrigerator after the last club ice session of the day
- Close/lock the door and turn out the light if you are the last skater to leave for the day

Please visit our website www.fscmadison.org

or

email fscmadisonmembers@gmail.com with other general questions.